

Collections

How to organize SOE content into Collections.

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Applies to: Free Basic Business Enterprise

This documentation is for **Stack Overflow Enterprise**. Free, Basic, and Business users can access their documentation [here](#). [Find your plan](#).

Overview

Stack Overflow Enterprise (SOE) allows you to combine and organize questions and Articles into Collections. Collections work alongside tags. While tags identify a specific topic, Collections can span multiple topics. For example: you might group all the on-boarding documentation for a particular position into one Collection so all the questions and Articles are easy to find. This may offer a better user experience than creating tags for each position.

You can create Collections in your main SOE site, as well as within [Private Teams] (if enabled).

Create or modify a Collection

Click the **Collections** link in the left navigation to access your site's Collections page. This page displays your Collections, as well as the total number of Collections on your site.

To create a Collection, click on **Create a new Collection** at the top right.



You'll be presented two boxes to enter a title and description, after which you will be taken to the full editor screen for the Collection automatically.

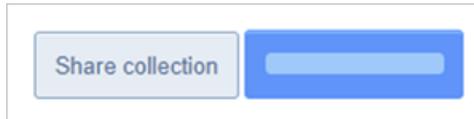
To modify a Collection, visit the Collection you wish to edit and click on **Edit Collection** at the top right. You'll see the same editor as when the Collection was created, allowing you to make any changes.

While editing the Collection, you can add new questions to appear inside it using the search box. You can also delete questions from the list below. Use the six dots to drag questions up and down to change their order in the list. All changes to questions are immediate—you only need to click **Save** at the top when making changes to the title or description.

If the Collection is no longer useful, you can also completely **Delete** the Collection.

Share a Collection externally

Visit the Collection that you wish to edit and click on **Share Collection** at the top right.

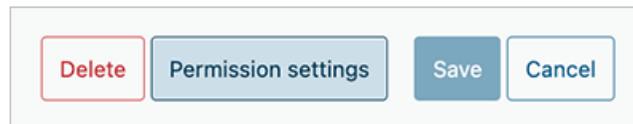


A dialog will appear with a link to the Collection that can be shared anywhere, both within a private team and outside Stack Overflow.

NOTE: Your personal user ID number appears at the end of the URL for tracking purposes. It is not required and can be removed from the URL if desired.

Control who can edit

While editing a Collection, you can click on **Permission settings** at the top right to open a new dialog.



These settings allow you to change the owner of the Collection as well as specify users and groups that can edit and view the Collection. By default, if no other permissions are specified, the Collection can be viewed by everyone on your site (or in your private team) but edited only by the user who created it.

Search Collections

At this time, Collections are not searchable. However, the individual questions in a Collection will still appear in search results.

If you need further support or have questions, contact your site administrator.